



VENDOR REGISTRATION

GEORGIA ASSOCIATION OF SCHOOL FACILITY ADMINISTRATORS APPLICATION AND CONTRACT FOR EXHIBIT SPACE

22st Annual Conference and Trade Show

October 16 - October 19, 2011

The Marriott Riverfront

Savannah, Georgia

Reservation Number 912-233-7722

Business Name: _____ Website Address: _____

Fax: _____ Email: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Person: _____ Title: _____

Booth Selection: Reserve _____ booth(s). Specific choice is _____ 1st, _____ 2nd, _____ 3rd, _____ 4th.

Vendor will provide type signage that is needed. **Table type signage is recommended.**

I agree to purchase exhibit space as noted above at GASFA 22th Annual Conference and Trade Show. In doing so I agree to comply with all the provisions of this contract. I understand that this contract will be an agreement between the exhibitor and GASFA.

X _____
Exhibitor's Signature

X _____
GASFA Director's Signature

PERSONNEL NEEDING NAME BADGES: **Please type or print**

Name/Title _____ Name/Title _____

Name/Title _____ Name/Title _____

Please make check payable to GASFA

Total Cost: \$725

Please return both copies and a signed copy will be returned to you.

GASFA
Searcy Jackson
P. O. Box 72342
Newnan, GA 30271-2342
Phone: (770) 304-5682
Fax: (770) 304-9404
Email: Searcy.Jackson@gmail.com

I will attend the Banquet on Tuesday evening _____ Yes _____ No Number attending _____ Cost \$18 each

I will participate in Golf Tournament on Sunday _____ Yes _____ No Total # _____ H/CAPP _____

I am participating in: (check one) Gold Sponsorship _____ Silver Sponsorship _____

Electricity needed for booth, YES must be checked _____ YES.



VENDOR REGISTRATION

(Please include this form.)

VENDOR DOOR PRIZES: GASFA will award prizes at the Vendor luncheon. If you plan to donate a prize, please indicate below.

COMPANY CATEGORIES: Please list the principal products and/or services to be exhibited by your firm. We will make an effort to prevent competitors from being next to each other. List any companies you do not want next to you.

MEMBERSHIP DUES AND BOOTH PAYMENT IS \$725.00. PLEASE SEND ALL COPIES ASAP OR BY AUGUST 1st TO:

Phone: (770) 304-5682
Fax: (770) 304-9404
Email: Searcy.Jackson@gmail.com

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Searcy Jackson
P. O. Box 72342
Newnan, GA 30271-2342

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GASFA 2011 CONFERENCE INFORMATION

The 2011 GASFA Conference will return to The Marriott Riverfront in Savannah, October 16 through October 19. Following is an abbreviated schedule:

- SUNDAY:** 10:00 - Gold Tournament
4:30 - 5:00 GASFA Members Registration
- MONDAY:** 7:30 - GASFA Board Breakfast/Meeting
8:00 - 10:00 Registration
9:00 - 2:30 Seminars: * **#'s: 1, 2, & 3**
Anytime after 9:00 - Vendors Booth Set-Up
First Visitation Call 3:00
- TUESDAY:** On Tuesday there will be two Seminars, one in the morning and one in the afternoon: * **# 4 – 9 A.M., #5 – 2 P.M.**

Beginning at approximately 10:30 - 1:30 everyone will be visiting with the Vendors, with appreciation luncheon for Vendors at 12:00

Door Prizes will be held during Seminars, Vendor luncheon, and visitation with Vendors.

Banquet will be 6 P. M.

- WEDNESDAY:** 8: 00 - Breakfast (Registration must be made on registration form)



**GEORGIA ASSOCIATION OF
SCHOOL FACILITY ADMINISTRATORS
2011
Associate Membership Form**

Business Name: _____

Business Mailing Address: _____

Business Website Address: _____

Phone: _____ Fax: _____

Email: _____

Contact Person: _____

Type of Business: _____

Corporate Membership Fee (Included in Registration)	\$100.00
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Please make check payable to: **GASFA**

Send to: GASFA
P. O. Box 72342
Newnan, GA 30271-2342

Phone: (770) 304-5682
Fax: (770) 304-9404
Email: Searcy.Jackson@gmail.com



VENDOR SPONSORSHIP

April 5, 2011

To: GASFA Vendors
From: Searcy Jackson, Executive Director
RE: New Sponsorship Club Program

If the recipient of this letter would please see that the appropriate person receives such, it would be greatly appreciated.

The Georgia Association of School Facility Administrators, GASFA, appreciates very much your support and brings you greetings and wishes for a most successful year.

Through the additional support of twenty seven (27) vendors, GASFA was able to assist with the expense for sixteen (26) school systems to attend our conference last year. These were representatives of school systems that otherwise would not have been fortunate to attend due to the additional budget restrictions brought on by economic downturn. In addition, GASFA was able to cover the standard parking fees for all school members to help defray the cost of their stay.

It appears that many school systems will be faced with tight budgets again this year. GASFA would like to continue in assisting school system representatives that may not be allowed to attend the 2011 conference, hopefully, expanding participation with systems that have not attended in the past.

Last year the booth fee was raised to \$725. Also, we would urge you to consider joining our Sponsorship Club. Again this year GASFA is offering two levels of membership: Gold Level at \$1,500.00 and Silver at \$1000.00. Each level will provide additional privileges and special recognition throughout the conference along with the vendor booth registration. Please see the attached summary of Sponsorship levels.

Please complete and return the enclosed Vendor Registration Card at your earliest opportunity. Thanks you again for your continued support of GASFA and we look forward to seeing you at the 2011 GASFA Conference.

Sincerely,
Searcy Jackson
GASFA Executive Director



Gold Sponsorship Level

\$1,500

- **Exhibit Booth**
- **Priority selection of Booth location**
- **Recognition with banner on booth table**
- **Registration for two (2) players in Sunday Golf Tournament**
- **Sponsorship Sign at golf tournament**
- **Sponsor recognition on name tag**
- **Logo on GASFA Website**
- **Verbal recognition throughout conference**
- **Table reservation for GASFA Banquet**

Silver Sponsorship Level

\$1,000

- **Exhibit Booth**
- **Advanced selection of Booth Location (after Gold Sponsor)**
- **Recognition with banner on booth table**
- **Registration for one (1) player in Sunday Golf Tournament**
- **Sponsorship sign at golf tournament**
- **Sponsor recognition on name tag**
- **Verbal recognition throughout conference**